

**LEYTON PUBLIC SCHOOLS  
BOARD OF EDUCATION POLICY #4016**

**Jury Duty/Service as Witness in Court**

An employee who has been called to serve as a juror will be granted paid leave.

An employee who has been subpoenaed to testify as a witness in a court proceeding or informal hearing shall be entitled to one day of paid leave.

Adopted on: December 8, 2008  
Revised on: January 8, 2018  
Revised on: April 9, 2018  
Reviewed on: December 9, 2019  
Reviewed on: April 11, 2022  
Reviewed on: April 15, 2024